



Employment Application

Full Name: _____			Date: _____		
Last	First	M.I.			
Address: _____					
Street Address				Apartment/Unit #	
City			State	ZIP Code	
Phone#: () _____		Social Security #: _____			
City and State of Birth: _____		Email Address: _____		Desired Wage: \$ _____ /hour	
How did you hear about us: _____			Position applying for: _____		
Date Available: _____		Shift Available: _____		Hours Available: _____	
Are you a citizen of the United States?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	
Have you ever worked for this company?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, when? _____	
Have you ever been convicted of a felony?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain? _____	

Education

High School: _____		Address: _____			
From: _____	To: _____	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree: _____
College: _____		Address: _____			
From: _____	To: _____	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree: _____
Other: _____		Address: _____			
From: _____	To: _____	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree: _____

Professional References

Full Name: _____		Relationship: _____			
Company: _____			Phone: () _____		
Address: _____					
Full Name: _____		Relationship: _____			
Company: _____			Phone: () _____		
Address: _____					
Full Name: _____		Relationship: _____			
Company: _____			Phone: () _____		
Address: _____					

Previous Employment

Company: _____ Phone: (____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$_____ Ending Salary: \$_____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: (____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$_____ Ending Salary: \$_____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: (____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$_____ Ending Salary: \$_____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Industrial Work Skills

INDUSTRIAL WORK SKILLS – Check your skills and kind of work that you have done.

FACTORY

- Mechanical Assembler
- Electronic Assembler
- Inspector Packager
- Quality Control
- Machine Operator

CLERICAL

- Internet/Email
- Microsoft Office
- Bookkeeping

WAREHOUSE

- Computer Skills
- Shipping
- Receiving
- Load/Unload
- Inventory
- Hand Jack
- Pallet Jack
- Forklift
- Standing
- Sitting

MAINTENANCE

- Building Repair
- Cleaning
- Floor Care
- Landscaping
- Lawn Care
- Hotel Cleaning
- Janitorial

GENERAL

- Carpenter
- Construction
- Demolition
- Painter
- Electrician
- Plumber
- HVAC
- Welder
- Solderer
- Mechanic
- General Laborer
- Supervisor

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____